



TRAVEL AGENCIES FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY FOR A PERIOD OF THREE YEARS

TENDER NO. 16/2022-TAA

The uThukela Economic Development Agency seeks professional service providers for travelling.

Tender documents will be available at the reception from Monday 01 August 2022 at the uThukela Economic Development Agency, 131 Murchison Street, Heron house Ladysmith at a non-refundable cost of R200 .Any queries in respect of the documentation can be directed to Miss B Hlongwane via email bhlongwane@ueda.co.za

Banking Details:

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|----------------|--|
| Name of Bank | FNB |
| Account Number | 62804453025 |
| Branch Code | 220425 |
| Account Holder | UThukela Economic Development Agency SOC Limited |

A Compulsory Briefing will be held on Thursday 11 August 2022 at 11h00 pm, at the uThukela Economic development Agency, 131 Murchison Street, Heron House ,Ladysmith. Failure to purchase the tender document and/ or non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked

"TENDER NO.16/2022-TAA: TRAVEL AGENCIES FOR A PERIOD OF THREE YEARS FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY must be deposited in the tender box situated on the ground floor of the uThukela Economic Development Agency 131 Murchison Street, Heron House, Ladysmith, on or before the closing time of **12h00 on Wednesday, 31 August 2022**, where the tenders will be opened in public. **Late quotations or Tenders received by way Facsimile or E-Mail will under no circumstances be considered.**

All service providers intending to submit a tender are required to register for inclusion on the District's Service Provider Database. Forms are obtainable from the District's Supply Chain Management Office.

Tenderers shall take note of the following Tender Conditions:

- uThukela Economic Development Agency's procurement policy will apply,
- uThukela Economic Development Agency does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply
- The 80/20 point system shall apply.
- A bidder must score a minimum of 70 points in respect of pre-qualification to be considered for evaluation/ functionality

DCP Mazibuko
Chief Executive Officer